



# **KENDRIYA VIDYALAYA SANGATHAN, R.O. VARANASI**

## **FORM FOR REGISTRATION/ENLISTMENT OF FIRM/COMPANY/CONTRACTORS/SUPPLIERS/ SERVICE PROVIDER AGENCY FOR SESSION 2018-2019**

01.	Name of the Firm/Company/Contractors/ Suppliers/Service providing agency	
02.	Address of the firm/company/ contractors/ Supplier/Service Providing Agency & contact telephone number with <b>PIN Code</b>	PIN Code _____
03.	Name & Address of the proprietor/Partner/contractors/Supplier of the firm/ company/ Service Providing Agency with Communication details like Phone / Mobile No. / E-mail / Website address.	Phone: _____ Mobile No. +91 _____ E-mail Address : _____ Website Address : _____
04.	Registration/Enlistment sought for: - as a Supplier/ Contractor/ Service Providing Agency(strike out which is not applicable)	Supplier/ Contractor/ Service Providing Agency/
05.	Registration/Enlistment particulars, i) Trade License No./Contractors license No. ii) PAN No. iii)TIN/VAT/CST Registration No. iv)Service Tax Registration No. v) ESI & EPF No. (for service provider) vi) Other details (if any)	_____ _____ _____ _____ _____
06.	Bank's details	a) Bank A/c No. _____ b) IFSC, Name & Address of the Bank _____ _____ _____

07.	<b>Product/Items/Services/ Category for which Registration is applied for:</b>		
<b>S. No.</b>	<b>Name of Product/Items/Services/ Category</b>	<b>Whether Original Manufacturer/Authorized Agent or Distributor/ DGS&amp;D Registered firm/Dealer</b>	<b>Remarks</b>

(In case of supplier please enclose authorization of your manufacturer/Authorized dealer/Supplier/Contractor Certificate)

08.	<b>Details of experience &amp; place of work during the last 03 Years</b>			
<b>S.No.</b>	<b>Institute where rendered service/supplied articles</b>	<b>Period</b>	<b>Name of supplies/ service</b>	<b>Remarks if any</b>
09.	Whether Firm/Company/Contractors/ Suppliers/ Service providing agency filed IT returns of the Previous year	<b>Yes / No</b> (if yes, enclose copy)		
10.	List of enclosures ( <i>All the copies of the documents attached as enclosures should be authenticated by the Firm/Company/ Contractors/ Suppliers/Service providing agency</i> )	a) c) e) g)	b) d) f) h)	

NOTE: Without PAN, TIN / VAT number and complete address with PIN code, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

## Undertaking

I Mr./Ms. \_\_\_\_\_ Proprietor  
of M/s \_\_\_\_\_ do  
hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled / terminated automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya. ***I further certify that the applicant shall fulfill all obligations under the laws in force from time to time in respect of engagement of labours for any work entrusted to him/her. I, on behalf of the applicant, certify that all statutory provisions (including payment of dues) of the Govt. as may be applicable from time to time for works entrusted to him/her shall be fulfill by the applicant.***

Signature of the Proprietor/Partner/Authorized signatory of  
M/s \_\_\_\_\_

STAMP / SEAL

Date: \_\_\_\_\_